



12th January 2018

To whom it may concern,

I am writing this reference in support of Sarah Elliott, Sarah has been an employee at Thorne Manor Day Nursery & Preschool for six years in the position of Early Years Practitioner and Special Educational Needs Coordinator, where I served as her Manager.

Sarah has always been a delight to work with and has undoubtedly been one of my most trusted and valued employees during her six years here as an employee. She has a warm, nurturing personality and develops a wonderful relationship with the children and their families. She shows an admirable work commitment and holds a cheerful, caring disposition making her a firm favourite with colleagues, children and families alike.

Sarah's interactions with children have always been respectful, calm, polite and her practitioner skills are wonderfully warm, yet professional. Sarah builds trusting relationships with children and can readily assess for support and deliver appropriate educational development opportunities to allow children in her care to flourish, she cares deeply about getting support for children and this is reflected in the progress she has made with children in her care here.

Sarah has always had a strong desire to work with children, making a difference, particularly to those with additional needs who she can support emotionally and educationally. I have no doubt that the experience that Sarah has gained from this setting will benefit her as she applies her strong academic knowledge, gained from studying her Masters in Play Therapy, to any future roles. She has immense knowledge that has not been fully utilised in her current role to its full potential and I know this knowledge and her passion will take her on many wonderful challenges in the future. She will continue to grow, and flourish and any employer will gain from her as an employee, as will all the children she

works with.

Sarah's administrative paperwork is professional, clear and accurate and reflects the knowledge she gains on children she works with. She has shown commitment and dedication to any task given and is appreciated and respected as a team player by her colleagues. She is trustworthy, loyal, professional and accessible at all times and I have no hesitation in putting her forward to roles in the future where she will make a difference to the children she works with, as she has here. She will be an asset to any future employers and I highly recommend her and would be more than happy to give a verbal or written reference again in the future.

As her employer I have enjoyed academic conversations and debates, I have enjoyed her passion and her respect as an employee and Sarah has been truly valued and appreciated during her time here. I will miss her terribly.

I wish Sarah all the best in the future.

Yours sincerely,

Claire Burnell
Managing Director
Thorne Manor Day Nursery & Preschool